



# ORDER FORM

603 E. Washington  
P.O. Box 1537  
Pittsburg, KS 66762

INVOICING (PO# \_\_\_\_\_ )

School:	_____		
Attn:	_____		
Address:	_____		
City:	State:	Zip:	

PHONE: 1-800-835-0664  
FAX: 620-231-9511  
EMAIL: customerservice@usawards.com

SHIPPING (If different from above)

School:	_____		
Attn:	_____		
Address:	_____		
City:	State:	Zip:	

This is an ORDER or  This is a REQUEST for a quote Telephone#: \_\_\_\_\_

Email confirmation to me at: \_\_\_\_\_@\_\_\_\_\_

You may include the full description from a previous order or simply write something like a "**6 royal letter D like done in the past**" or "**Academic letter J.**"

NOTE: US Awards' customer service will process your order/request to insure the specifications are consistent with past orders, contact you with questions, complete pricing and order total and email you an order/quote confirmation.

QTY	ITEM NUMBER (if known from previous order)	DESCRIPTION	UNIT PRICE	EXT. PRICE
Subtotal Before Shipping			\$	